

Louisiana Rural Health Summit
November 6, 2022
Le Pavillon at Parc Lafayette
Lafayette, LA
Speaker Proposal

Thank you for your interest in presenting at the Louisiana Rural Health Summit!

The Louisiana Rural Health Association is excited to present this Summit to provide actionable support, education, information, and networking opportunities for rural providers across the state. Please review the following terms and information before proceeding with your proposal. You can reach out to Denae' Hebert at dhebert@lrha.org with any questions.

Presentation & Event Information

1. **Proposal submissions are due August 11, 2023.** Incomplete submissions and/or late submissions will not be reviewed.
2. Presenters selected will be contacted by email in **late August**.
3. All information presented must be factual or evidence-based and unbiased. Presenters may not use any Summit presentation to market products or services; exhibit space is available for that purpose.
4. Selected speakers will be granted free attendance to the Summit.
5. This Summit is scheduled to be held live and in-person in Lafayette, Louisiana.
6. No honoraria or travel expense reimbursement will be provided and it is the presenter's responsibility to make any travel and/or hotel arrangements that may be required.
7. Length of presentation time slots will be allocated depending upon number of speakers.
8. A computer will be provided with all presentations pre-loaded.
9. All presentations must be intended for an audience of rural healthcare providers, **including rural health clinics, critical access hospitals, small rural hospitals, and rural federally qualified health centers.**
10. This event is intended to be "action-focused". Therefore, **all presentations must include a meaningful "Call to Action" for the attendees.** Calls to Action may include, but are not necessarily limited to 1) best practices that can be implemented in healthcare facilities, 2) policy or process changes that can or must be implemented to achieve legal/regulatory compliance, and 3) current or upcoming programs/projects that organizations or providers can utilize or join.
11. The theme of this year's event is "**The Business Behind the Bedside**". Therefore, presentations should be focused on important topics for providers in managing rural healthcare facilities. These could include, but are not limited to: human resources/workforce recruitment and retention, staff burnout, securing funding for construction and capital projects, leadership/staff training and development, improving workflows, partnership development, implementing and using HIT, supply chain management, security and safety, drafting and managing internal policies/procedures, developing a robust compliance program, managing audits and appeals, rural health leader succession planning, emergency preparedness and response, planning for growth, developing and strengthening organizational culture, internal controls for fraud prevention, contracts/Stark Law/Anti-Kickback, conducting risk assessments, etc.

Speaker Information & Requirements

1. In connection with the performance of work under this agreement, the speaker agrees not to discriminate against any person because of age, race, religion, gender, color, handicap, sex, physical condition, disability, sexual orientation, or national origin. The speaker, his/her officers, agents and employees (if applicable) in the performance of this agreement shall act in the capacity of an independent speaker and not as an officer, employee or agent of the Louisiana Rural Health Association.
2. Speakers who intend to use PowerPoint presentations must adhere to the following:
 - The speaker agrees to provide LRHA an electronic version of their presentation, in Microsoft PowerPoint, by close of business **October 27, 2023**.
 - Edits to submitted presentations may only be made after the event. Edited presentations will be accepted only between November 7-10, 2023.
 - If your presentation includes an embedded video, be sure to send the video files to LRHA when you send your presentation.
2. Speakers agree that names, interviews, quotations, stories, photographs, video recordings and voice recordings of themselves and/or their presentations may be obtained during the event and used by LRHA for marketing/promotional purposes.
3. Speakers understand and agree that their presentation(s), including any documents and recordings, will be made available online to all attendees.
4. The existence of any significant financial interest or other relationship a speaker has with the manufacturer(s) of any commercial product(s) and/or providers of commercial services must be disclosed.

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Speaker Terms

Submission Deadline: August 11, 2023

* 1. Please check all of the following boxes to confirm acceptance of each requirement:

- I understand that all content presented at the Louisiana Rural Health Summit must be intended and beneficial for a **rural healthcare provider** audience (RHC, FQHC, CAH, SRH, etc.).
- I understand that all content presented at the Louisiana Rural Health Summit must be factual and/or evidence-based and have a meaningful "**call to action**" or related activity for the target audience.
- I understand that all content presented at the Louisiana Rural Health Summit must be in line with the theme of this year's event "**The Business Behind the Bedside**" and, therefore, focused on topics relevant to successful management of rural health care facilities.
- I understand that I must provide my final presentation to LRHA no later than **Friday, October 27, 2023**.
- I understand **no** honoraria or travel expense reimbursement will be provided, and that I must make my own travel and hotel arrangements.
- I understand that the conference is schedule to be held live and I **agree to appear in person**.
- I understand that, if the conference must be transitioned to virtual, I will submit a recorded presentation to LRHA or appear live via Zoom.
- I understand and declare that all speakers listed in this submission have been contacted and have consented to their listing as a presenter.
- I understand and agree that by presenting at this event images, recordings, and/or quotations of myself and my presentation may be taken and utilized by LRHA or its affiliates.
- I understand that failure to comply with the above guidelines constitutes cause for disqualification of this submission.
- I have read the submission requirements, general information and terms of agreement sections located at the end of this document and agree to comply with all guidelines contained therein.

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Proposed Presentation Information

Please complete the following submission form in order to be considered for a presentation at the Louisiana Rural Health Summit.

PLEASE NOTE: The Rural Health Summit is intended to be an "action-focused" event. All presentations should provide participants with actionable education/information. Please enter the action(s) attendees can take immediately following the event in the "Attendee Call to Action" section below. Calls to Action can include, but are not necessarily limited to, changing or updating workflows or enrolling in/applying for projects and programs.

* 2. Presentation Title

* 3. Presentation Type

- Single-Speaker Presentation
 Multiple-Speaker Presentation/Panel

* 4. Presentation Target Audiences

(NOTE: presentations should be relevant to as many provider types as possible.

Presentations that are relevant to all provider types will be given higher priority.)

- Rural Health Clinics Critical Access Hospital/Small Rural Hospital Federally Qualified Health Centers
 Other (please specify)

* 5. Presentation Description

*** 6. Learning Objectives**

At the end of this session, attendees will...

At the end of this session, attendees will...

At the end of this session, attendees will...

*** 7. Attendee Call to Action**

*** 8. Presentation Anticipated Length (including Q&A)**

- <30 Minutes
- 30 Minutes
- 45 Minutes
- 60 Minutes

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Primary Contact

* 9. Primary Contact

| | |
|--------------|----------------------|
| Name | <input type="text"/> |
| Credentials | <input type="text"/> |
| Title | <input type="text"/> |
| Organization | <input type="text"/> |
| Address | <input type="text"/> |
| Address 2 | <input type="text"/> |
| City | <input type="text"/> |
| State | <input type="text"/> |
| Zip | <input type="text"/> |
| Phone | <input type="text"/> |
| Email | <input type="text"/> |

Louisiana Rural Health Summit
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Speaker Information

* 10. Speaker Information

| | |
|--------------|----------------------|
| Name | <input type="text"/> |
| Credentials | <input type="text"/> |
| Title | <input type="text"/> |
| Organization | <input type="text"/> |
| Address | <input type="text"/> |
| Address 2 | <input type="text"/> |
| City | <input type="text"/> |
| State | <input type="text"/> |
| Zip | <input type="text"/> |
| Phone | <input type="text"/> |
| Email | <input type="text"/> |

* 11. Speaker Bio

12. Additional Speakers?

- Yes
 No

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Speaker #2

* 13. Speaker Information

| | |
|--------------|----------------------|
| Name | <input type="text"/> |
| Credentials | <input type="text"/> |
| Title | <input type="text"/> |
| Organization | <input type="text"/> |
| Address | <input type="text"/> |
| Address 2 | <input type="text"/> |
| City | <input type="text"/> |
| State | <input type="text"/> |
| Zip | <input type="text"/> |
| Phone | <input type="text"/> |
| Email | <input type="text"/> |

* 14. Speaker Bio

15. Additional Speakers?

- Yes
 No

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Speaker #3

* 16. Speaker Information

| | |
|--------------|----------------------|
| Name | <input type="text"/> |
| Credentials | <input type="text"/> |
| Title | <input type="text"/> |
| Organization | <input type="text"/> |
| Address | <input type="text"/> |
| Address 2 | <input type="text"/> |
| City | <input type="text"/> |
| State | <input type="text"/> |
| Zip | <input type="text"/> |
| Phone | <input type="text"/> |
| Email | <input type="text"/> |

* 17. Speaker Bio

18. Additional Speakers?

- Yes
 No

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Speaker #4

*** 19. Speaker Information**

| | |
|--------------|----------------------|
| Name | <input type="text"/> |
| Credentials | <input type="text"/> |
| Title | <input type="text"/> |
| Organization | <input type="text"/> |
| Address | <input type="text"/> |
| Address 2 | <input type="text"/> |
| City | <input type="text"/> |
| State | <input type="text"/> |
| Zip | <input type="text"/> |
| Phone | <input type="text"/> |
| Email | <input type="text"/> |

*** 20. Speaker Bio**